



<b>Course Title:</b>	Train The Trainer
<b>Duration:</b>	2 Days
<b>Designed for:</b>	Personnel who wish to develop their training skills.
<b>Objectives:</b>	After this course delegates will be able to design their own training session and be flexible and creative in the way they work with others. Delegates will understand more about how people learn and the role of the trainer in facilitating and evaluating the learning process. They will have a wider range of delivery tools and techniques to call on, and know when and how to use them.
<b>Course Content:</b>	Understanding and motivating learners Developing training that is relevant and accessible Understanding your own learning style Designing training to suit different learning styles Establishing aims and objectives for training Identifying learning outcomes Training techniques Icebreakers and energisers Using different stimuli (e.g. case studies, role play, questions, checklists, mind maps etc.) Planning a training programme Developing session plans Timing Monitoring and evaluation Facilitation skills Your personal presentation skills Listening Questioning Handling difficult situations